



---

**VACE 2019 Annual Membership Business Meeting**

Thursday, April 25, 2019

Sheraton Ocean Front, Virginia Beach

Consent Agenda: all reports read in advance; meeting focuses on topics for discussion.

---

**Welcome**

**Peggy Reed**

**Call to Order**

**Peggy Reed**

**President's Report**

**Peggy Reed**

Member, Professional Development Committee  
Member, Conference Committee  
Member, Nominations Committee  
Represented VACE in State Leadership Conference Calls  
Lead State Meeting at SoACE Conference  
Participated in Hire Virginia conference in Hampton Roads

**Reading of Minutes**

**Carolyn Sutphin**

Toni McLawhorn moved that we accept the minutes as presented. Reading was dispensed. Amy Foster seconded. Motion was carried.

**Finance Report**

**Melody Iannone  
Barbara Watts**

Current checking balance \$73,931.17. Current PayPal Balance: \$50,051.58. Total funds available: \$123,982.75

**Technology & Communications Report**

**Jonathan Byers**

Very successful year. Social media promotions and communication. Provide technical support for other VACE Committees. Manage the VACE membership Listserv & Database. Coordinate the VACE newsletter—The Innerview. Manage the AskVACE Email account.

**Marketing & Membership Report**

**Kelly Gooch**

- Highlights: Member survey, VACE Gives Thanks Project, VACE meeting @SoACE, Mentorship Program, VACE Spirit Cup.
- Membership by Numbers: Student 5, Affiliate 3, College 120, Employer 35. Total 163. 53 new members, 42 lifetime members.
- Upcoming Projects: Postcard project and Interestpalooza.

**Pass the Gavel and Adjourn**

**Peggy Reed**

President Closing Remarks

**President Elect closing remarks**

**Amy Foster**

**Meeting Adjourned**

**Peggy Reed**

**Respectfully submitted by Carolyn M. Sutphin**